

Policy and Procedure on Engagement Monitoring - Students

Studies have shown that monitoring engagement and providing encouragement to students who are not engaging has been shown to improve retention and success.

Through the engagement monitoring procedure students who are not engaging will be identified early on in the module in order to provide any additional support needed.

It is imperative that students recognise the importance of engaging within ALL modules to ensure they identify the correlation between engagement, effort and success. Any student identified as a persistent non-engager may be withdrawn from the course.

Engagement monitoring will take place each week for every module across the costs lawyer course.

Engagement monitoring process:

- Tutors will take a register at the start of each online tutorial.
- Any student not engaging will be contacted via email and letter correspondence.
- If engagement does not improve the student will be asked to engage in a telephone interview with the Head of Education or nominee to provide an explanation.
- If the student does not respond to the email, engage in the interview or engagement does not improve then the student may be withdrawn.