

**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Monday 11th September 107 – 5.30 to 7.40pm**

Present: Paul Seddon
Rachel Perkins
Bob Baker
Francesca Rigo
Apologies: Samantha Bagnall
Steve Jepson

1. General

PS has announced at today's seminar his intention to stand down as Chairman at the end of the current committee term.

BB to get financial figures for today before next committee meeting **(AP1)**

PS to join committee members to LAG diary **(AP2)**

PS advised outcome of CCFS meeting re new form. Feedback was given to Jarrow, PS waiting to hear if any outcome.

2. FOI request - audits

PS would like an update from SB on where we are **(AP3)**

3. Constitution

BB has advised that he can consider this before the next meeting **(AP4)**

4. Website

PS advised he needs to contact DP/Tabitha re corrections and amendments **(AP5)**

5. SPG/CCCG

SPG meeting was on 5th September, CCCG on 20th September at Petty France. November meetings are 7th (SPG) and 22nd (CCCG), both at Law Society).

Discussions took place re assistance for Paul to cover these Meetings. BB has diarized to possibly attend 20th September or 22nd November, possibly both. FR has advised she may be able to assist PS for January meetings (tbc).

6. Spring Seminar

Discussions took place re location, date and content – see notes attached.

An AGM is required in February/March. RP to request DP to make tentative enquiries for a spring seminar **(AP6 + 7)**

Next committee meeting – Tuesday 14th November

Actions from this meeting		Owner	By when
AP1	Financial figures for today's seminar	BB	Nov
AP2	LAG electronic diary	PS	ASAP
AP3	Update on FOI position	SB	ASAP
AP4	Considering constitution position	BB	Nov
AP5	Contact DP/Tabitha re corrections/amendments	PS	ASAP
AP6	RP to request DP make enquiries re spring seminar	RP	actioned
AP7	Draft email for PS to send to Jenny James (alternatively Simon Middleton)	BB	ASAP