

**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Tuesday 13th December - 9:45 to 12:00**

Present: Paul Seddon
Rachel Perkins
Linda Kann
Charlotte Flanders
Bob Baker
Apologies: Samantha Bagnall

Agenda

- 1 – Spring 2017 seminar/speakers/subjects
- 2 – Constitution
- 3 – AOB

1. Spring 2017 seminar

This is at the Hilton Deansgate, Manchester on Monday 20th March 2016. The Hotel delegate price is £40.83+vat (£49 inc vat). LK confirmed she has provided CL with a “save the date” details to go in the January edition.

After lengthy discussion, the price for the Manchester conference was agreed at £120 + vat for members and £150 + vat for non-members. The seminar will award 5 CPD.

Speakers are:

Carol Storer (confirmed) – 30 mins

Matthew Gold (confirmed) – ECF – 1 hr

Mr Edwards (unconfirmed) – 1-1½ hours (BB liaising) **(AP1)**

Antony Leal LAA (unconfirmed) – CCFS – 1 hr (PS liaising) **(AP2)**

Claire Green + 1 (unconfirmed) – new BOC – 1 hr (PS liaising) **(AP2)**

It was also suggested by CF that there be a panel session at the end of the day, instead of a general Q&A session, involving Mr Edwards, Antony Leal and Claire Green if possible.

It was also confirmed that an AGM will take place – PS to timetable around the luncheon break as last year.

BB agreed to try and speak to Mr Edwards to confirm his attendance. If this is not obtained by the 19th December, PS agreed to speak to Claire Green to ask Jenny James to suggest another speaker from the SCCO.

BB took committee members through rough figures provided by DP re finances of seminars. PS confirmed that some of these figures were incorrect/incorrectly allocated but gave a good idea.

At this point, BB expressed his dissatisfaction of the video conference facilities for committee meetings as various members had lost connection and had had to rejoin the meeting. **(Subject for discussion at future meeting)**

It was agreed that we would not pursue the suggestion of a flyer to go out in the CL Jan edition to all members, but instead an email flyer would go around to entire ACL membership (not just LAG

membership) attaching a booking form. PS to liaise with DP **(A3)**. It was also suggested that PS liaise with Carol Storer regarding advertising the seminar with the LAPG membership **(AP4)**

2. Election/constitution

CF to amend constitution and forward to PS **(AP6)**. CF advised she only had a PDF copy, not a word copy, and RP agreed to forward to CF. (Post meeting note – RP also only has PDF copy – RP has requested PS to send Word version to CF **(AP5)**). It was agreed, if possible, to get the amended draft document out to the membership before Christmas so that vote can take place up until Friday 6th January. CF confirmed her understanding is that we need 56 votes for amendment to be allowed (as over half of membership not voters). There was some discussion on this point, and it was agreed that in the meantime CF would email Maurice for advice on her understanding. PS to forward MC's email address to CF **(AP5)**. LK advised in the past on other committees she has held an EGM and this was considered.

3. AOB

Committee members have been invited to attend LAA at Jarrow. PS agreed to email members the list of potential dates he has provided to LAA for consideration (post meeting note – completed)

Actions from this meeting		Owner	By when
AP1	Seek confirmation from Mr Edwards	BB	19.12.16
AP2	Liaise with Antony Leal and Claire Green/Jenny James	PS	ASAP
AP3	Liaise with DP re email flyer	PS	Jan
AP4	Liaise with Carol Storer re LAPG flyer	PS	ASAP
AP5	Send word version of constitution and MC's email address to CF	PS	ASAP
AP6	Amend constitution and forward to PS	CF	ASAP
AP7	Start vote for amendment of constitution	PS	ASAP